

Policy Toolkit: Approval Bodies

University Policies are formally approved by the relevant governing body - Governing Authority (GA), University Management Team (UMT) and Academic Council (AC) or Academic Council Executive Committee (ACEC). These approve the proposals for policy development and review and the final policy or amendments to policy.

Most University Policies align broadly with the remit of the Approval Bodies. The table below makes a rough categorisation of policies and suggests approval pathways for different policy areas. The categorisation is indicative, not exhaustive. If in doubt about the appropriate formal consultation and approval, contact the [University Secretariat](#).

The [UCD Governance website](#) provides further information on University Committees.

Policy Area	Policy Subjects*	Consult/Endorse	Approve
Academic Policy	Academic Quality, Teaching and Learning, Programme and Curriculum Design, Academic Regulations, Assessment, Admissions, Progression, Appeals and Complaints	Relevant AC Subcommittee	AC or ACEC
Governance Policy	University Statutes, Strategy, Appointments, Remuneration, Risk Management	UMT AC	GA
Management & Administrative Policy	HR and Employment, Finance, Student Fees, Estates, Information Technology, Security	Relevant UMT Group	UMT
Research Policy	Research Integrity, Grants, Research Ethics, Intellectual Property	UMT AC RIIG	GA

*For examples check the [Online Document Library](#) which lists all approved University Policies.



For some policies formal consultation and approval include additional steps, for example, to ensure compliance with University Statutes or seek NUI approval. If unsure about all the approval steps, please contact University Secretariat.